



The Seventh African Higher Education Week and RUFORUM Triennial Conference

20th RUFORUM Board Meeting

Date: 7th December, 2021

Concept Note

Background

The RUFORUM Board of Trustees (the Board) and Annual General Meeting constitute the supreme policy decision-making organs of the RUFORUM Network. The Board comprises Vice-Chancellors of all member Universities and other stakeholders who represent the non-University Board members. Every year, the Board meets once to conduct its business and all Board Members facilitate their participation in such meetings. The Board makes resolutions that are presented to the Annual General Meeting for ratification. The 20th RUFORUM Board Meeting is scheduled to take place on 7th December, 2021 as a blended session at University of Abomey Calavi, Benin. Since the last Board meeting held virtually on 11th November, 2020 several new developments have transpired in the RUFORUM Network, warranting the need to have the Board updated on these new developments. The Board Executive Committee (BEC) met on 13th August 2021 on behalf of the Board of Trustees to oversee Secretariat operations, and take decisions on behalf of the full Board as needed. The Board Executive Committee will report on actions taken on behalf of the Board

Purpose and Objectives of the 18th RUFORUM BOARD Meeting

The 20th RUFORUM Board Meeting will conduct formal business and will among others, receive and consider the report of the Board Executive Committee. The meeting will further consider and make recommendations to the Annual General meeting, due to be held on 10th December, 2021 on the following key issues, among others:

- i. Consider minutes and actions from the 19th RUFORUM Board meeting;
- ii. Receive report from the Board Executive Committee on activities and actions on behalf of the Board since the November 2020 Board Meeting virtually hosted by Mohammed VI Polytechnic University, Morocco
- iii. Receive and consider Secretariat report for the Activity Year July 2020 – June 2021 and proposed Annual Work plan and Budget for the Activity Year July 2020 – June 2021;
- iv. Consider requests for membership from universities that wish to be part of the RUFORUM network;
- v. Review the 2020/2021 External Audit Report; and,
- vi. Elect a new RUFORUM Board Chair;

Approach Methodology

and The Board of Trustees Meeting will be presided over by the Board Chairperson and will be organised by RUFORUM Secretariat as a Session prior to the Annual General Meeting to be held at Palais des Congres, University of Abomey Calavi, Benin on 10th

CO-ORGANISERS:





December, 2021. The Board of Trustees Meeting will be held as a blended event on 7th December, 2021 from 14:00hrs to 17:00hrs. The meeting will be attended by all the Board Members/Vice Chancellors, International Advisory Panel (IAP) Members, Technical Committee members and other invited guests who will participate as Observers.

Venue and Participants The meeting will be held as a blended session at Palais des Congres, University of Abomey Calavi, Benin

Side Event Organizers Contact and The Regional Universities Forum for Capacity Building in Agriculture (RUFORUM), P.O Box 16811 Wandegeya - Kampala, Uganda
Tel: +256-417-713-300 (Office),
Contact: Prof. Adipala Ekwamu
Executive Secretary, RUFORUM
E-mail: secretariat@ruforum.org

Draft Programme for the 20th RUFORUM Board Meeting, 7th December 2021

Time	Event
14.00-14.05	Prayers (in silence)
14.05-14.10	Record of Members Present and apologies
14.10-14.20	Procedural issues
14.20-14.25	Adoption of the Agenda
14.25-14.30	Welcome remarks by the Vice Chancellor-University of Abomey Calavi
14.30-14.35	Communication from the Chair
14.35-14.45	Minutes and Actions from the 19 th RUFORUM Board Meeting held virtually and hosted by Mohammed VI Polytechnic University, Morocco
14.45-14.55	Report from the Board Executive Committee on activities and actions on behalf of the Board since the November 2020 Board Meeting virtually hosted by Mohammed VI Polytechnic University, Morocco
14.55-15.05	Review of the 2020/2021 Financial report and budget proposal for 2021/2022
15.05-15.10	Review of the External Auditor's report for 2020/2021
15.10-15.20	Update on the implementation of the Graduate Teaching Assistantship (GTA) Programme
15.20-15.30	Update on Strengthening Higher Agricultural Education Initiative in Africa (SHAEA)
15.30-15.40	Recommendation for the appointment of the 2021/2022 External Auditor
15.40-15.50	Update on the implementation of the Graduate Teaching Assistantship (GTA) Programme
15.50-16.00	Update on the RUFORUM Charter
16.00-16.10	Election of new RUFORUM Board Chair
16.10-16.20	Statement by Partners
16.20-16.30	Emerging issues
	a. Admission of New member Universities
16.20-16.30	HEALTH BREAK

CO-ORGANISERS:

