



## RUFORUM 15<sup>th</sup> Annual General Meeting (AGM)

Dates: 2<sup>nd</sup> - 6<sup>th</sup> December, 2019

Venue: University of Cape Coast, Ghana

Hosted by: RUFORUM member Universities in West Africa and the Ghanaian Government

### Concept Note

#### Background

The Regional Universities Forum for Capacity Building in Agriculture (RUFORUM) is a network of 114 universities in 38 African countries spanning the African continent. RUFORUM was established to promote the integration of member universities into Africa's development processes, particularly within the Comprehensive Africa Agriculture Development Program (CAADP); provide a platform for networking, resource mobilization and advocacy to transform universities for relevance towards inclusive sustainable development; and to rationalize resource use and enhance economies of scale and scope. The RUFORUM Network is mandated to strengthen the quality and relevance of postgraduate training and research in African universities especially in agriculture, science, technology, and innovation—through activities designed to improve the capacity of African universities and research centres to generate knowledge relevant to Africa's development challenges. The network envisions *'vibrant, transformative universities to catalyse sustainable, inclusive agricultural development to feed and create prosperity for Africa'*. The processes and actions that RUFORUM with partners take to achieve the Vision are articulated in the first [RUFORUM Operational plan 2018-2022](#), which was approved by the Board Executive Committee on 12<sup>th</sup> May, 2018. This Vision advances the business case and rationale for investment in Africa's higher agricultural education and training. It consolidates and builds upon continent-wide policy frameworks including the Comprehensive Africa Agriculture Development Programme (CAADP), the aspiration of African Heads of State and Government defined in the Malabo Declaration on sustaining CAADP; Higher Education, Science and Technology (HEST) strategies of development partners and multilateral agencies; the Science Agenda for Agriculture in Africa (S3A); the Continental Education Strategy for Africa (CESA); the Agricultural Education and Skills Improvement Framework (AESIF); and, the Science, Technology and Innovation Strategy for Africa (STISA). RUFORUM, as a vibrant network stimulates coordinated efforts amongst member universities and stakeholders in higher education and agricultural sectors through several engagements including the convening of the Annual General Meeting (AGM), planned and hosted on a rotational basis amongst member countries. The AGM is the utmost decision making organ of the RUFORUM Network which masterminds Network interventions; performs

functions as reckoned relevant for the achievement of RUFORUM objectives; and, serves as a catalyst for leveraging resources and mutually beneficial partnerships between and among universities in and outside the Network.

After 15 years of RUFORUM's existence, the 15<sup>th</sup> Annual General Meeting is scheduled for Ghana, which has been one of strong RUFORUM member countries in West Africa and is therefore a special convening for RUFORUM to showcase the renewed commitment to strengthening higher agricultural education in Africa. The 2019 AGM will also provide opportunity for mobilizing wider participation of West African Universities in several opportunities of the network including the endorsement of the RUFORUM Charter. This year's AGM is special in two ways: First of all, it is the first time since RUFORUM's creation to be hosted in West Africa following the strategic geographical expansion in 2014 to collaborate with Universities and partners in Benin, Ghana, Mali, Nigeria, and Senegal. This meeting therefore presents an opportunity for RUFORUM network to showcase its added value to the higher education landscape in West Africa and bring on board key strategic partners in West Africa. Secondly, the AGM coincides with RUFORUM's 15<sup>th</sup> anniversary as a network, a year after the ratification of the RUFORUM [Vision 2030 strategy](#) and its [Operational Plan 2018-2022](#). During the AGM meetings, RUFORUM shall be consolidating achievements, reflecting and learning from implementing the programmes for the past 15 years and forge way forward with the new Vision 2030.

#### Rationale and Objectives of the 15<sup>th</sup> RUFORUM AGM

The AGM is one of the key activities under Knowledge Hub programmatic pillar of the RUFORUM Vision 2030 strategy, which is also meant to be a vehicle for facilitating universities, stakeholders and key partners to synthesize emerging lessons and best practices, and to document and disseminate information, knowledge and innovations. The theme for this 15<sup>th</sup> AGM is ***"Delivering on Africa's Universities Agenda for Higher Agricultural Education, Science, Technology and Innovation (AHESTI): What will it take?"***. As such, the 15<sup>th</sup> AGM will highlight and deliberate on key developments within the network whilst exploring what it takes to deliver on the transformation of Africa through strengthening Agricultural Higher Education, Science, Technology and Innovation. The discussion will focus on, but not limited to, the following specific objectives:

1. Examine key issues in regards to Africa's Universities Agenda for AHESTI
2. Review and approve minutes of the 14<sup>th</sup> RUFORUM Annual General Meeting, held on 22 October 2018, at the University of Nairobi towers, Chandaria auditorium.
3. Receive and approve reports for the Activity Year July 2018 – June 2019 and Annual Work plan and Budget for the Activity Year July 2019 – June 2020
4. Provide a platform for networking opportunities and facilitate exchange of experiences, lessons and good practices with particular interest for the West

- African universities (an exhibition display by all West African universities)-  
making it a West African affairs
5. Provide opportunity for scientists, researchers and students to present their work
  6. Advocate for policy engagement/ renewing/strengthening partnerships
  7. Recognize the contributions of the Government of Ghana to RUFORUM

**Approach and Methodology**

Two days prior to the 15<sup>th</sup> AGM, RUFORUM Secretariat will make arrangements and ensure that the respective Governance Organs (Principle's and Deans, International Advisory Panels and Technical committee) meet to develop reference documents to feed into the AGM Agenda. The Secretariat will engage the respective organs to generate relevant agenda for each of the RUFORUM Organs at least 5 months to the 15<sup>th</sup> AGM. During the AGM sessions, power point presentations and facilitated discussions will also be carried out. Additionally, there will be time allocated in the programme to visit University of Cape Coast and one other research institution as part of learning and exploration opportunities for joint activities for the network.

**Participation, Venue, Date and Agenda of the 15<sup>th</sup> RUFORUM AGM**

The AGM will consist of pre-AGM events organized prior to the AGM and held November/December 2019 (See attached draft programme for the overall AGM and Pre-AGM meetings at a glance). The pre-AGM meetings will include; social media training for students from RUFORUM member universities in Ghana; scientific data management training for PhD students and emerging Scientists; Proposal development, scientific writing and presentation training for Master students; skills enhancement training for Post-Doctoral Fellows and emerging Scientists; symposium for Forum for Women Vice Chancellors in Africa; entrepreneurship training and market place for Principals and Deans; and, training for Sentinel Students.

Young Innovators and Entrepreneurs from West Africa will be recognized as part of promoting the contribution of youth to economic growth and development of Africa and the need to provide youth with a platform to demonstrate their potential. Further, three outstanding educationists will be recognized for their long-term service to Africa in Education, Science, Technology, Innovation and Leadership; and, Government of Ghana for immense contribution to Pan-Africanism and support to higher education development in Africa.

Approximately 400 delegates are expected to attend the 15<sup>th</sup> AGM including Ministers of Agriculture and Education and their respective Permanent Secretaries, Vice-Chancellors/Presidents/Rectors, Principals and Deans (from both full member universities and associate member universities), Heads of development institutions, private sector leaders, farmers and farmer representatives, emerging and early career

researchers and young entrepreneurs from especially Ghana and other West African countries, and other key invited stakeholders. Universities, private sector actors and young entrepreneurs shall have the opportunity to showcase their innovations, products and services, network and broker partnerships with one another. The Secretariat will make arrangements and ensure that the respective Governance Organs meet to develop reference documents to feed into the AGM Agenda. The venue for the 15<sup>th</sup> AGM will be University of Cape Coast in Ghana.

**Convenor and  
Contact  
Persons for the  
RUFORUM 15<sup>th</sup>  
AGM**

The Principal host of the 15<sup>th</sup> AGM will be University of Cape Coast; Kwame Nkrumah University of Science and Technology, Kumasi; University of Development Studies, Tamale; University of Ghana, Accra ; and, University of Education, Winneba in collaboration with the Government of Ghana. The focal point and contact persons at Local Organizing Committee (LOC) level will be the Vice Chancellor, University of Cape Coast (Prof. Joseph Ghartey Ampiah, [jgampiah@ucc.edu.gh](mailto:jgampiah@ucc.edu.gh)) who will be assisted by Provost, College of Agriculture and Natural Sciences Prof. Livingstone Sam Amoah ([lsam-amoah@ucc.edu.gh](mailto:lsam-amoah@ucc.edu.gh)), who is also the Chairperson of LOC. The RUFORUM Secretariat ([secretariat@ruforum.org](mailto:secretariat@ruforum.org)) will provide support to the LOC, where the Executive Secretary of RUFORUM, (Prof. Adipala Ekwamu, [e.adipala@ruforum.org](mailto:e.adipala@ruforum.org)) will be represented by Dr. Francis Otto, [f.otto@ruforum.org](mailto:f.otto@ruforum.org) and Ms. Maureen Agena, [m.agen@ruforum.org](mailto:m.agen@ruforum.org)).

**PROGRAMME FOR OFFICIAL OPENING OF THE 15<sup>TH</sup> RUFORUM ANNUAL GENERAL MEETING**

**Date: Thursday 5<sup>th</sup> December 2019**

**Venue: Conference Theatre, University of Cape Coast, Ghana**

<b>Official Opening Ceremony for Fifteenth Annual General Meeting</b>	
Session Chair: Prof. George Kanyama-Phiri, RUFORUM Board Chair & Vice Chancellor Lilongwe University of Agriculture & Natural Resources (LUANAR)	
Master of Ceremonies: Mrs. Mary Ama Bawa	
Session Rapporteurs: Dr. Sylvanus Mensah, Dr. Emanuel Afutu, and Mr. Waswa Moses	
1500-1530	Arrival of Guests /Refreshments
<b>Conference Welcome Remarks</b>	
1530-1540	Ghana, ECOWAS, AUC Anthems
1540-1550	Prof. Joseph Ghartey Ampiah, Vice Chancellor, University of Cape Coast , Ghana
1550-1600	Prof. Adipala Ekwamu, Executive Secretary, RUFORUM
<b>Conference Address</b>	
1600-1615	Remarks by Hon. Dr. Matthew Opoku Prempeh, Minister of Education, Republic of Ghana
1615-1625	Remarks by H.E. Josefa Leonel Correia Sacko, Commissioner for Rural Economy and Agriculture at the African Union Commission (TBC)
1625-1640	Remarks by Representative of Visiting Ministers Present: Hon. Dr. Itah Kandjii-Murangi, Minister of Higher Education, Training and Innovation, Government of Namibia (TBC)
<b>Book Launch</b>	
1640-1700	Prelude to the Launch of Prof. Adipala Ekwamu’s Memoirs “ <b>The Unfinished Journey</b> ”: Megan Lindow, Writer
<b>Recognition Awards</b>	
1700-1730	a. Three outstanding educationists for their long-term service to Africa in Education, Science, Technology, Innovation and Leadership:
	b. Government of Ghana for immense contribution to Pan-Africanism and support to higher education development in Africa

Official Opening of AGM Address	
1730-1800	Official Opening of AGM Address: H.E. Nana Addo Dankwa Akufo-Addo, President of the Republic of Ghana
1800-1830	Official Photograph with the H.E. Nana Addo Dankwah Akufo-Addo, President of the Republic of Ghana
1800-1900	Health Break
1900-2130	<b>EVENING FUNCTION</b> by Government of Ghana- Cocktail/Dinner (TBC)



## DRAFT AGENDA OF THE 15<sup>TH</sup> RUFORUM ANNUAL GENERAL MEETING

Friday, 6<sup>th</sup> December, 2019: RUFORUM Business Meeting

Venue: Conference Hall, University of Cape Coast

<b>SESSION 1: RUFORUM ANNUAL GENERAL MEETING</b>	
Venue: Conference Hall, University of Cape Coast	
Master of Ceremonies: Mrs. Mildred Asmah, University of Cape Coast	
Session Chair: Prof. George Kanyama-Phiri, RUFORUM Board Chair	
Session Rapporteurs: Dr. Sylvanus Mensah, Mr. Moses Waswa & Emmanuel Okalany, RUFORUM Secretariat	
<b>0900-1030</b>	<b>Part I: Official Opening of the RUFORUM 15<sup>th</sup> Annual General Meeting</b>
	<ol style="list-style-type: none"> <li>1) Welcome Remarks by Prof. Joseph Gharthey Ampiah, Vice Chancellor, University Cape Coast, Ghana</li> <li>2) Remarks by Prof. Adipala Ekwamu, Executive Secretary, RUFORUM</li> <li>3) Remarks by Abebe Haile-Gabriel, FAO Assistant Director General and Regional Representative for Africa</li> <li>4) Official Opening Address by Dr. Owusu Afriyie Akoto, Minister of Food and Agriculture, Government of Ghana</li> <li>5) Key Note address by Prof. Amon Murwira, Minister of Higher and Tertiary Education, Science and Technology Development, Zimbabwe: Towards revitalizing roles of universities in Zimbabwe: (TBC)</li> <li>6) Vote of Thanks by Prof. Ebenezer Oduro Owusu, Vice Chancellor, University of Ghana, Legon</li> </ol>
<b>1030-1100</b>	<b>Health break</b>
<b>1100-1230</b>	<b>Part II: Recognition Awards for Achievers to be presented by Prof. Kwabena Frimpong Boateng, Minister of Environment, Science, Technology and Innovations, Government of Ghana</b>
	<ol style="list-style-type: none"> <li>1) Outstanding Upcoming Ghana Young Scientists to be announced by Prof. Gabriel Ayum Teye, Vice Chancellor, University of Development Studies, Ghana</li> <li>2) West African Young Entrepreneurs and Innovators to be announced by Dr. Anthony Egeru, Programme Manager, Training and Community Development, RUFORUM Secretariat</li> </ol>
<b>1300-1420</b>	<b>Lunch Break</b>
<b>1430-1700</b>	<b>Part III Constitution of RUFORUM Annual General Business Meeting (AGM)</b>
	<ol style="list-style-type: none"> <li>1) Record of members present and apologies</li> <li>2) Adoption of the Agenda</li> <li>3) Communication from the Chair</li> <li>4) Minutes and Actions from the 14<sup>th</sup> Annual General Meeting</li> </ol>
	<b>PART IV: RUFORUM Annual General Business Meeting (AGM)</b>
	<ol style="list-style-type: none"> <li>1) Presentation of Annual Report by the RUFORUM Secretariat: Dr. Florence Nakayiwa Mayega, Deputy Executive Secretary responsible for Planning, Resource Mobilization &amp; Management, RUFORUM Secretariat</li> <li>2) Presentation of the 2018/2019 Financial Report and 2019/2020 Budget Proposal: Ms. Judith Nakyobe, Finance &amp; Administration Manager, RUFORUM Secretariat</li> <li>3) Discussion on the Secretariat reports</li> <li>4) Report by the External Auditor: PKF</li> <li>5) Discussion on External Audit Report</li> <li>6) Appointment of 2019/2020 External Auditor</li> <li>7) Venues/updates for the 2020, 2022 and 2023 AGM and 2021, 2024 and 2027 Triennial Conferences</li> <li>8) Remarks by representative of Development Partners: (TBC)</li> <li>9) Business from the Board: Formal Admission of New Member Universities</li> <li>10) Vote of Thanks: Prof. Christine Dranzoa, Vice Chancellor, Muni University, Uganda</li> </ol>

	11) Closing Remarks: Prof George Kanyama Phiri, RUFORUM Board Chair & Vice Chancellor, Lilongwe University of Agriculture & Natural Resources, Malawi
<b>1830-1900</b>	<b>Free Space</b>
<b>1930-2200</b>	<b>Evening function: Closing Dinner hosted by RUFORUM Secretariat/Ghana Private Sector/Ghana Universities</b> <ul style="list-style-type: none"> <li>a. Thank you by RUFORUM Executive Secretary: Prof. Adipala Ekwamu</li> <li>b. Farewell remarks by Vice Chancellor, University of Cape Coast: Prof. Joseph Ghartey Ampiah</li> </ul>

07 December 2019: Departures

**DRAFT PROGRAMME**  
**RUFORUM ANNUAL GENERAL MEETING 2019**  
 Hosted by the Government of Ghana and Ghanaian RUFORUM Member Universities  
 Venue: University of Cape Coast  
 Dates: 27<sup>th</sup> November to 9<sup>th</sup> December, 2019

DAY	MORNING SESSIONS AND SIDE EVENTS 8:30-10:30	BREAK	MID-MORNING SESSIONS AND SIDE EVENTS 11:00-13:00	LUNCH	AFTERNOON SESSIONS AND SIDE EVENTS 14:30-17:00	BREAK	EVENING SESSIONS AND EVENTS 19:00-21:00
WEDNESDAY 27 <sup>th</sup> November	Arrival of RUFORUM Secretariat Staff		Arrival of RUFORUM Secretariat Staff		Arrival of RUFORUM Secretariat Staff		Free Space
THURSDAY 28 <sup>th</sup> November	Arrival of RUFORUM Secretariat Staff  Arrival at UCC of Graduate Students from Other Ghana Universities  Social media training for UCC to cover the AGM  Debriefing of Ghana Government officials in Accra		Arrival of RUFORUM Secretariat Staff  Arrival at UCC of Graduate Students from Other Ghana Universities  Social media training for UCC to cover the AGM  Debriefing of Ghana Government officials in Accra		Arrival of RUFORUM Secretariat Staff  Arrival at UCC of Graduate Students from Other Ghana Universities  Social media training for UCC to cover the AGM  Debriefing of Ghana Government officials in Accra		Free Space



FRIDAY 29 <sup>th</sup> November	<p>Arrival of RUFORUM Secretariat Staff</p> <p>Arrival of Post-Doctoral Fellows and Emerging Scientists</p> <p>RUFORUM – LOC planning meeting</p> <p>Scientific Data Management Training for PhD students and Emerging Scientists</p> <p>Proposal Development, Scientific Writing and Presentation Training for Master Students</p>	<p>Arrival of RUFORUM Secretariat Staff</p> <p>Arrival of Post-Doctoral Fellows and Emerging Scientists</p> <p>RUFORUM – LOC planning meeting</p> <p>Scientific Data Management Training for PhD students and Emerging Scientists</p> <p>Proposal Development, Scientific Writing and Presentation Training for Master Students</p>	<p>Arrival of RUFORUM Secretariat Staff</p> <p>Arrival of Post-Doctoral Fellows and Emerging Scientists</p> <p>RUFORUM – LOC planning meeting</p> <p>Scientific Data Management Training for PhD students and Emerging Scientists</p> <p>Proposal Development, Scientific Writing and Presentation Training for Master Students</p>	<p>Meeting of Secretariat Staff</p>
SATURDAY 30 <sup>th</sup> November	<p>Arrival of RUFORUM Secretariat Staff</p> <p>Skills Enhancement training for Post-Doctoral Fellows and Emerging Scientists</p> <p>Scientific Data Management Training for PhD students and Emerging Scientists</p>	<p>Arrival of RUFORUM Secretariat Staff</p> <p>Skills Enhancement training for Post-Doctoral Fellows and Emerging Scientists</p> <p>Scientific Data Management Training for PhD students and Emerging Scientists</p>	<p>Arrival of RUFORUM Secretariat Staff</p> <p>Skills Enhancement training for Post-Doctoral Fellows and Emerging Scientists</p> <p>Scientific Data Management Training for PhD students and Emerging Scientists</p>	Free space



	Proposal Development, Scientific Writing and Presentation Training for Master Students		Proposal Development, Scientific Writing and Presentation Training for Master Students		Proposal Development, Scientific Writing and Presentation Training for Master Students		
SUNDAY 1 <sup>st</sup> December	<p>Skills Enhancement training for Post-Doctoral Fellows and Emerging Scientists</p> <p>Arrival of FAWoVC members</p> <p>Arrival of Principals and Deans</p> <p>Arrival of Sentinel Students</p> <p>Arrival of RECAP and CARP Principal Investigators (PIs) and Students</p> <p>Scientific Data Management Training for PhD students and Emerging Scientists</p> <p>Proposal Development, Scientific Writing and Presentation Training for Master Students</p>		<p>Skills Enhancement training for Post-Doctoral Fellows and Emerging Scientists</p> <p>Arrival of FAWoVC members</p> <p>Arrival of Principals and Deans</p> <p>Arrival of Sentinel Students</p> <p>Arrival of RECAP and CARP PIs and Students</p> <p>RUFORUM – LOC planning meeting</p> <p>Scientific Data Management Training for PhD students and Emerging Scientists</p> <p>Proposal Development, Scientific Writing and Presentation Training for Master Students</p>		<p>Skills Enhancement training for Post-Doctoral Fellows and Emerging Scientists</p> <p>Arrival of FAWoVC members</p> <p>Arrival of Principals and Deans</p> <p>Arrival of Sentinel Students</p> <p>Arrival of RECAP and CARP PIs and Students</p> <p>Scientific Data Management Training for PhD students and Emerging Scientists</p> <p>Proposal Development, Scientific Writing and Presentation Training for Master Students</p>		<p>Meeting of the Project Management Committee of FAWoVC</p>



<p>MONDAY 2<sup>nd</sup> December</p>	<p>Skills Enhancement training for Post-Doctoral Fellows and Emerging Scientists</p> <p>Symposium for FAWoVC</p> <p>Fostering Global Partnerships for Higher Education and Research in Africa</p> <p>Setting up of Exhibitions and Posters</p> <p>TAGDev Principal Investigators Meeting</p> <p>Scientific Data Management Training for PhD students and Emerging Scientists</p> <p>Proposal Development, Scientific Writing and Presentation Training for Master Students</p>	<p>Skills Enhancement training for Post-Doctoral Fellows and Emerging Scientists</p> <p>Symposium for FAWoVC</p> <p>Fostering Global Partnerships for Higher Education and Research in Africa</p> <p>Setting up of Exhibitions and Posters</p> <p>TAGDev Principal Investigators Meeting</p> <p>Scientific Data Management Training for PhD students and Emerging Scientists</p> <p>Proposal Development, Scientific Writing and Presentation Training for Master Students</p>	<p>Skills Enhancement training for Post-Doctoral Fellows and Emerging Scientists</p> <p>Symposium for FAWoVC</p> <p>Fostering Global Partnerships for Higher Education and Research in Africa</p> <p>Setting up of Exhibitions and Posters</p> <p>Joint TAGDev Steering Committee and RUFORUM Technical Committee Meeting</p> <p>Scientific Data Management Training for PhD students and Emerging Scientists</p> <p>Proposal Development, Scientific Writing and Presentation Training for Master Students</p>	<p>Dinner for FAWoVC (TBC)</p> <p>Guest Address: Mrs. Nancy Thompson, Chairperson, Council of University of Cape Coast (TBC)</p> <p>Statement by: Prof. Liu Jinan President, Organising Committee of World Women University Presidents Forum</p>
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	Planning meeting for Indigenous Chicken AUC Research team		Planning meeting for Indigenous Chicken AUC Research team		Planning meeting for Indigenous Chicken AUC Research team		
TUESDAY 3 <sup>rd</sup> December	<p>Scientific Data Management Training for PhD students and Emerging Scientists</p> <p>Proposal Development, Scientific Writing and Presentation Training for Master Students</p> <p>Symposium for FAWoVC</p> <p>Entrepreneurship training and market place for Principals and Deans</p> <p>International Advisory Panel Meeting</p> <p>Training for Sentinel Students</p> <p>Arrival of Vice Chancellors</p> <p>Exhibitions and Posters</p>		<p>Scientific Data Management Training for PhD students and Emerging Scientists</p> <p>Proposal Development, Scientific Writing and Presentation Training for Master Students</p> <p>Symposium for FAWoVC</p> <p>Entrepreneurship training and market place for Principals and Deans</p> <p>International Advisory Panel Meeting</p> <p>Training for Sentinel Students</p> <p>Arrival of Vice Chancellors</p> <p>Exhibitions and Posters</p>		<p>Public Dialogue, Address by Prof. Patrick Loch Otieno Lumumba</p> <p>Exhibitions and Posters</p>		<p>Free space</p> <p>Dinner hosted by UCC for Principals and Deans ( UCC requested to identify a speaker for the evening)</p>



	Arrival of Ministers and Technocrats Planning meeting for Indigenous Chicken AUC Research team		Arrival of Ministers and Technocrats Planning meeting for Indigenous Chicken AUC Research team		Arrival of Ministers and Technocrats		
WEDNESDAY 4 <sup>th</sup> December	Vice Chancellors' Forum (Includes Principals and Deans) Technocrats Round Table Dialogue Training for Sentinel Students Arrival of Ministers Arrival of Young Innovators		Vice Chancellors' Forum (Includes Principals and Deans) Technocrats Round Table Dialogue Training for Sentinel Students Arrival of Ministers Arrival of Young Innovators Scientific Sessions		Ministers and Vice Chancellors Policy Dialogue Training for Sentinel Students Scientific Sessions		Welcome Dinner for the Ministers, Vice Chancellors, Chief Directors and invited guests  Guest Address: Hon. Yaw Osafo-Marfo, Senior Minister, Ghana (TBC)
THURSDAY 5 <sup>th</sup> December	Breakfast meeting for Vice Chancellors Principals and Deans' Meeting Ministerial Round Table		RUFORUM Board Meeting Principals and Deans' Meeting Ministerial Round Table		Official AGM Opening and Recognition Awards		Cocktail Reception (TBC)



	Young Innovators Mentorship Session		Young Innovators Mentorship Session				
	Scientific Sessions		Scientific Sessions				
	RUFORUM Business Meeting		RUFORUM Business Meeting, Emerging scientists and Young Innovators Awards		RUFORUM Business Meeting		Gala Dinner (TBC)
	Training for Sentinel students		Training for Sentinel students		Training for Sentinel students		
FRIDAY 6 <sup>th</sup> December					Interactive session for FAWoVC, other senior women leaders and emerging scientists		
	Departures Wrap-up Meeting for RUFORUM Secretariat, Ghana LOC, Host team for AGM 2020 and Host Team (University of Abomey Calavi) for Triennial 2021		Departures Wrap-up Meeting for RUFORUM Secretariat, Ghana LOC, Host team for AGM 2020 and Host Team for Triennial 2021		Departures		Dinner for LOC
SATURDAY 7 <sup>th</sup> December	Tours		Tours		Tours		
SUNDAY 8 <sup>th</sup> December	Departures		Departures		Departures		Departures
			Tours		Tours		



MONDAY 9 <sup>th</sup> December	Departures		Departures		Departures		Departures



## **RUFORUM Annual General Meetings**

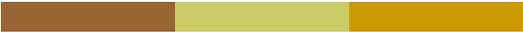
Every year, RUFORUM organizes an Annual General Meeting for its member universities. The RUFORUM Annual General Meeting is the supreme decision making organ of RUFORUM and provides the overall orientation of RUFORUM mission and programmes. The Annual General Meeting oversees RUFORUM's program and management and performs such functions and tasks that it deems necessary to carry out its mandate, and accomplish its mission. The 15<sup>th</sup> RUFORUM Annual General Meeting will take place from 2-6 December 2019 at University of Cape Coast, Ghana. This year's meeting will deliberate on key developments within the network whilst exploring what it takes to deliver on transformation of Africa through strengthening Agricultural Higher Education, Science, Technology and Innovation (AHESTI). The meeting will bring together close to 400 delegates.

### **Pre-AGM Events**

The AGM will consist of a number of pre-conference events including social media training for students from RUFORUM member universities in Ghana; scientific data management training for PhD students and emerging scientists; proposal development, scientific writing and presentation training for Master students; skills enhancement training for Post-Doctoral fellows and emerging scientists; symposium for Forum for Women Vice Chancellors in Africa; Entrepreneurship training and market place for Principals and Deans; and, training for Sentinel Students.

### **Annual General Meeting (AGM) Events, Day One: Thursday, 5<sup>th</sup> December, 2019**

The programs for this day includes meeting of the RUFORUM policy Organs. Firstly, there will be a Principals and Deans' Meeting. Secondly, there will be the RUFORUM 15<sup>th</sup> Board Meeting. In the afternoon, there will be the official opening of the Annual General Meeting and Recognition Awards by Prof. Kwabena Frimpong Boateng, Minister of Environment, Science, Technology and Innovations, Government of Ghana. The prize awards include: a) Outstanding Upcoming Ghana Young Scientists; and, b) West African Young Entrepreneurs and Innovators.



## **Day Two: Friday, 6<sup>th</sup> December, 2019**

The RUFORUM Annual General Meeting will be held on this day, morning and afternoon with a Gala dinner in the evening.

### **Post Annual General Meeting (AGM) Event**

A wrap-up meeting for RUFORUM Secretariat, Ghana LOC, Host team for AGM 2020 and Host Team (University of Abomey Calavi) for Triennial 2021 will be held.