



## The 18<sup>th</sup> RUFORUM ANNUAL GENERAL MEETING 2022

**Theme: Strengthening Africa's Agri-food Systems in the Post COVID-19 Era –  
Opportunities and Challenges**

**Harare, Zimbabwe**

**12 – 16 December, 2022**

### **Logistics Information for Participants**

#### 1. Information on the RUFORUM AGM Conference:

The Regional Universities Forum for Capacity Building in Agriculture (RUFORUM) in collaboration with the Government of the Republic of Zimbabwe in partnership with RUFORUM member universities in Zimbabwe namely; University of Zimbabwe, Africa University, Bindura University of Science Education, Chinhoyi University of Technology, Great Zimbabwe University, Lupane State University, Marondera University of Agricultural Sciences and Technology, and Midlands State University will host the 18<sup>th</sup> RUFORUM Annual General Meeting in Zimbabwe from 12<sup>th</sup> to 16<sup>th</sup> December 2022.

The event will bring together policy makers including Ministers and Technical Experts, Higher Education Leaders in Africa, development partners, private sector leaders, researchers, innovators, students, and farmer organizations among others. Some delegates will participate virtually through an online platform ([details in the overall programme](#)). Please note that the Government of Zimbabwe will systematically screen all delegates for COVID-19 during the official opening ceremony as this event will be presided by the President of the Republic of Zimbabwe.

#### 2. Registration / Travel information:

All the participants are encouraged to fill in the registration form (for RUFORUM Sponsored [Click here](#) and for Self Sponsored ([Click here](#))). You are requested to fill the right form and category as specified in the invitation that you received.

For those participating physically, the following travel documents will be required:

#### CO-ORGANISERS:



✓ Travel documents:

- Valid Passport (more than 6 months before expiry)
- Yellow Fever card
- COVID-19 vaccination card
- Travel Medical Cover (recommended but if not able, you are strongly advised to carry all your prescription, allergy, pain relief and any other medication that you may require during the conference)
- The Government of Zimbabwe recommends that all arriving travellers show proof of being fully vaccinated against COVID-19. However, failure to show sufficient proof of being fully vaccinated, one must show a negative PCR test taken within 48 hours of their departure to Zimbabwe.

✓ VISA Policy – Republic of Zimbabwe:

All countries that require visa to enter Zimbabwe can apply for visa online through this link <https://www.evisa.gov.zw/home>. We encourage you to apply for your conference visa at least 10 days before travel. The minimum processing time for eVisa is 7 days and it costs \$30. Kindly check your country's visa requirement through this link: <https://www.evisa.gov.zw/regime>.

✓ Visa from Zimbabwe Embassies / Consulates:

Participants from countries that have Zimbabwe representation (Embassy or Consulate) can also make their applications from there

✓ Arrival at the Airport:

All participants will be met at the **Robert Gabriel Mugabe International Airport**, Harare, Zimbabwe by our ushers after immigration and custom clearance, please look out for **ushers** holding a placard with an inscription and or Logo of **RUFORUM** to assist you to be transferred to your designated hotel.

3. Venue of the conference & Accommodation Arrangements:

The RUFORUM AGM Conference will take place at the University of Zimbabwe and Harare International Conference Center, Harare, Zimbabwe. All participants are advised to check for an information desk at the arrivals section of the Robert Mugabe International Airport for more information.

**CO-ORGANISERS:**





RUFORUM sponsored participants will be informed before their arrival of their respective hotels. Upon arrival to your hotel check-in at the reception by identifying yourself as a participant of the RUFORUM AGM Conference and re-confirm your check-out date with the hotel.

For self-funded participants, we have identified few hotels ([Link](#)). Reservation for accommodation has been arranged for participants in the listed hotels. Kindly inform the hotel desk that you are participating in the RUFORUM Annual General Meeting to benefit from the discounted rates of RUFORUM.

4. Dress Code:

Recommended – Official Formal or African Attire

5. Meals:

- ✓ Breakfast will be included during your stay and it will be served daily at the hotel restaurant from 6:30 am for all RUFORUM Sponsored delegates.
- ✓ Lunch is included on the conference package during the conference days.

6. Currency:

The Zimbabwean Dollars is the currency of Zimbabwe and the currency symbol is the ZWL or Z\$. The current exchange rate of the ZWL to the USD is approx. 655 to 1USD. Credit cards (Master Card, Visa), Cash US Dollars are accepted by major hotels. Banking hours in Zimbabwe are 08:00am – 17:00 hrs, Monday through to Friday.

7. Climate:

The month of December in Harare is generally hot, with temperatures ranging between 16°C in the night (Lowest) and 27°C in the day (Highest). The average relative humidity in December is 71%.

8. Workshop Official Languages:

English with interpretation in French, Arabic and Portuguese during the plenary sessions only

9. Zimbabwe Official Language:

Zimbabwe's official language is English

10. Change of Ticket:

RUFORUM will not be responsible for ticket changes once issued.

**CO-ORGANISERS:**



### 11. Business and Shopping:

Official working hours in Harare are generally from:

8:00hrs-13:00hrs and 14:00hrs to 17:00hrs

### 12. Tourism & Entertainment:

All are invited to enjoy the entertainment spots in Harare. There are several restaurants and tourist sites in the city, lists can be provided on request.

### 13. Security:

Harare is generally a safe city, but as it is with many big cities it is recommended that participants remain vigilant and cautious about their personal and property safety.

### 14. Communication Facilities:

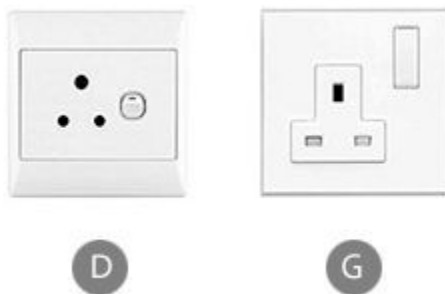
Participants will be able to obtain and register SIM Cards (if needed) on arrival at the airport or at the University of Zimbabwe.

If you wish to purchase one the **Ushers** will be available for any assistance.

### 15. Other travel information:

Local time is GMT +2 hour

There are two associated plug types used in Zimbabwe (**D, G**). Plug type **D** has three round pins in a triangular pattern, and plug type **G** is the plug, which has three rectangular pins in a triangular pattern. Zimbabwe operates on a 240V supply voltage and 50Hz. Most places use type G.



#### CO-ORGANISERS:



16. Logistics and Communications:

- Prof. Charles Mutisi: [mutisi@agric.uz.ac.zw](mailto:mutisi@agric.uz.ac.zw)
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We thank you for accepting our invitation and wish you a pleasant trip to Harare, Zimbabwe

**CO-ORGANISERS:**

