

## The 15<sup>th</sup> RUFORUM Annual General Meeting (AGM), 2-6 December, 2019

### RUFORUM International Advisory Panel (IAP) Meeting

Date: Tuesday 3<sup>rd</sup> December, 2019

Venue: School of Graduate Studies Conference Room, University of Cape Coast, Ghana

#### Briefing note

#### Background

The 15<sup>th</sup> RUFORUM Annual General Meeting will be held 2-6 December 2019 in Cape Coast, Ghana. The Annual General Meeting, hosted by the Government of Ghana and Ghanaian RUFORUM Member Universities<sup>1</sup> will be held at the University of Cape Coast, Ghana under the theme; *Delivering on Africa's Universities Agenda for Higher Agricultural Education, Science, Technology and Innovation (AHESTI): What will it take?*. The meeting will bring together over 400 delegates from across Africa and beyond including Ministers of Agriculture; Higher Education and Training; Finance; Science, Technology and Innovation and their respective Permanent Secretaries/Chief Directors; Vice-Chancellors/Presidents/Rectors; Principals and Deans; Heads of development institutions, private sector leaders; farmers and farmer representatives; emerging and early career researchers and young entrepreneurs from especially Ghana and other West African countries; and other invited stakeholders. This Briefing Note is prepared to guide the participation of Members of RUFORUM International Advisory Panel (IAP) at the 15<sup>th</sup> RUFORUM Annual General Meeting. For more information please contact [a.mweetwa@ruforum.org](mailto:a.mweetwa@ruforum.org).

Members of the IAP are expected to participate in four key events, amongst others:

1. **Annual Meeting of IAP.** There will be a dedicated Meeting of the IAP on Tuesday morning, 3<sup>rd</sup> December 2019, to be held at the School of Graduate Studies Conference Hall. The IAP will receive update on RUFORUM Activities and Issues requiring IAP guidance. The detailed Programme is attached below as **Table 1**.
2. **Vice Chancellors Forum.** This will be a joint meeting of Vice Chancellors and Stakeholders in Agriculture, Education & Training, Science, Technology and Innovation. The theme of this meeting will be *Delivering Africa's Universities Agenda for Higher Agricultural Education, Science, Technology and Innovation (AHESTI): What will it take?* (see detailed programme in **Table 2**)
3. **Ministerial-Vice Chancellors Policy Dialogue**, afternoon of 4<sup>th</sup> December 2019 and will discuss; *Increasing Equitable Access to Education, Interface Between University and Technical/Vocational Education and Shifting Africa's Education Base in Response to the Fourth Industrial Revolution*. The event will be attended by Ministers responsible for Agriculture, Education & Training, Science, Technology and Innovation, Vice Chancellors, Ministry Technical Experts and IAP Members (see **Table 3** for detailed programme)
4. **The 17<sup>th</sup> RUFORUM Board Meeting**, Thursday morning 5<sup>th</sup> December 2019, and input into the deliberations as needed (See **Table 4** below). Prior to the Board Meeting, IAP Members are invited to attend a Breakfast

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<sup>1</sup> University of Cape Coast, Kwame Nkrumah University of Science and Technology, University of Development Studies, University of Education, Winneba and University of Ghana, Legon

Meeting with the CEO of BRIDGIN Foundation, a leading Jewish funding agency, based in Brussels, Belgium. The Foundation is in discussion with the Uganda Government to support construction of RUFORUM Secretariat Headquarters and Associated facilities (Hotel, Conference Centre and Training Centre)

5. **Participate in Official Opening Ceremony of the 15<sup>th</sup> Annual General Meeting** by H.E the President of Ghana, during the afternoon of Thursday 5<sup>th</sup> December 2019. See **Table 5**.
6. **Participate in the 15<sup>th</sup> Annual General Meeting Business meeting** on Friday 6<sup>th</sup> December 2019 (whole day). See **Table 6**.

There will be several other events that IAP Members may wish to participate in, including Forum for Women Vice Chancellors in Africa (FAWoVC) Symposium and Global Partnership for Higher Education and Research in Africa side event, both of which will be held on Monday 2<sup>nd</sup> December 2019; and Partnership meeting between European Institutions and selected African Institutions during a dinner event on 3<sup>rd</sup> December 2019. . The IAP Members are also invited for Dinner events on both 01 and 4<sup>th</sup> December 2019.

**Table 1: Programme for the IAP meeting, 3<sup>rd</sup> December 2019 (morning).**

Day	Event
09.00-09.05	Record of Members Present and apologies
09.05-09.10	Adoption of the Agenda
09.10-09.30	Introductory Remarks by Prof. Adipala Ekwamu, Executive Secretary RUFORUM Secretariat
09.30-09.50	Communication from the Chair
09.50-10.10	Minutes and Matters arising from the IAP Meeting held 21 October 2018, Nairobi Safari Club Hotel, Longonot Meeting Room, Nairobi, Kenya
<b>10.10-10.40</b>	<b>HEALTH BREAK</b>
10.40-11.00	Updates from RUFORUM Secretariat: Dr. Alice Mutiti Mweetwa, Deputy Executive Secretary Programme Development and Implementation
11.00-11.20	Discussion on programmatic challenges facing the Secretariat programming and recommendations for improvements
11.20-11.40	Discussion on Resource Mobilization
11.40-11.50	Discussion on positioning the RUFORUM network in national, regional and international policy engagements in support of Higher Education in Africa.
11.50-12.30	Discussion and input into the proposed RUFORUM Pan African Initiatives under design
12.30-13.00	Emerging issues; including engagement of key development Partners and policy leaders attending the 15 <sup>th</sup> AGM.

**Table 2: Programme for the Vice Chancellors Forum, Wednesday 4<sup>th</sup> December, 2019 Morning: School of Medical Sciences Auditorium**

Time	Agenda item	Responsible party
<b>Session One: Setting the Scene</b>		
Session Chair: Prof George Kanyama Phiri, RUFORUM Board Chair & Vice Chancellor, Lilongwe University of Agriculture & Natural Resources, Malawi		

0830-0840	Welcome and introductory remarks	Prof. Joseph Ghartey Ampiah, Vice Chancellor, University of Cape Coast, Ghana
0840-0850	Setting the Scene and Objectives of the Dialogue	Prof. Adipala Ekwamu, Executive Secretary, RUFORUM
0850-0920	<b>Keynote address:</b> Making Higher Education, Science and Technology deliver for Africa	Hon. Dr. Brian Mushimba, Minister of Higher Education, Zambia
0920-0940	Reactions to the Keynote address	<b>ALL</b>
<b>Session Two: Enhancing delivery of Africa's Universities' Agenda for Higher Education, Science, Technology and Innovation (AHESTI)</b>		
<b>Session Chair:</b> Dr. Lindiwe Sibanda, Presidential Advisor, Government of Zimbabwe		
0940-1100	<b>Lead Speaker:</b> Prof. Belay Kassa, Vice President, Pan African University Secretariat, Doula, Cameroon	<b>Moderator:</b> Dr. Lindiwe Sibanda, Presidential Advisor, Government of Zimbabwe
	<b>Panel Speakers:</b>	
	<ol style="list-style-type: none"> <li>1. Hon. Dr. Elioda Tumwesigye, Minister of Science, Technology and Innovation, Uganda</li> <li>2. Prof. Kenneth Matengu, Vice Chancellor, University of Namibia</li> <li>3. Prof. Address Mauakowa Malata, Vice Chancellor, Malawi University of Science and Technology</li> <li>4. Prof. Aba A. Bentil Andam, President, Ghana Institute of Physics</li> <li>5. Dr. Florence Nakayiwa Mayega, Deputy Executive Secretary, RUFORUM Secretariat</li> </ol>	
	Reactions and Comments from the Audience	ALL
	Summary by the Moderator	Dr Lindiwe Sibanda, Presidential Advisor, Government of Zimbabwe
1100-1130	<b>Health Break</b>	
<b>Session Two: Re-engineering Universities in Africa to deliver transformative graduates and innovations</b>		
<b>Session Chair:</b> Dr Kwesi Atta-Krah, Director, Country Alignment and Systems Integration, IITA		
1130-1300	<b>Lead Paper:</b> Prof. Jose Zagul, President Emeritus, EARTH University, Costa Rica	<b>Session Moderator:</b> Dr Kwesi Atta-Krah, Director, Country Alignment and Systems Integration, IITA
	<b>Panel speakers:</b>	
	<ol style="list-style-type: none"> <li>1. Hon. Prof. Eleonore Ladekan Yayi, Minister of Higher Education and Scientific Research, Benin</li> </ol>	

	<ol style="list-style-type: none"> <li>2. Dr. Patrick Awuah, President, Ashesi University, Ghana</li> <li>3. Prof. Gustave Nachigera Mushagalusa, Universite Evangelique en Afrique, DR. Congo</li> <li>4. Mr. Paul Effah, Former Executive Secretary, National Council for Tertiary Education, Ghana and current Vice Chancellor, Radford University College, Accra</li> <li>5. Hon. Dr William Susuwele-Banda, Minister of Education, Science and Technology, Malawi</li> </ol>	
	Reactions and Comments from the Audience	ALL
	Summary by the Moderator	Dr. Kwesi Atta-Krah Director, Country Alignment and Systems Integration, IITA
	Final Comments: Moving forward	Hon. Prof. Aiah Gbakima, Minister of Technical and Higher Education, Sierra Leone
	Closing Remarks	Prof George Kanyama-Phiri, RUFORUM Board Chair & Vice Chancellor, Lilongwe University of Agriculture & Natural Resources (LUANAR)
1300-1400	<b>LUNCH BREAK</b>	<b>UCC to guide</b>

**Table 3: Programme for Ministers and Vice Chancellors Policy Dialogue in the afternoon of Wednesday 4th December, 2019: Elizabeth Adabor Conference Hall**

Time	Agenda item	Responsible party
<b>Session 1: Setting the Scene</b>		
Session Chair: Dr. Matthew Opoku Prempeh, Minister of Education		
1430-1445	Welcome and introductory remarks	Dr. Matthew Opoku Prempeh, Minister of Education
1445-1500	Setting the Scene and Objectives of the Dialogue	Prof. Kwasi Obiri-Danso, Vice Chancellor, Kwame Nkrumah University of Science and Technology, Kumasi, Ghana (TBC)
1500-1530	<b>Key note address:</b> Higher Education and Vocational Education Status and Indicators Shaping the Future of Investment and Development Planning for Africa	Dr. Patrick Okori, Country Representative – Malawi, Eastern & Southern Africa Program, ICRISAT

1530-1540	Higher Education and Technical Vocational Education Integration to enhance Skills and Competitiveness of Africa's Labour force	Prof. Francis Aduol, Vice Chancellor, Technical University of Kenya
1540-1550	Shifting Africa's Education Base in Response to the Fourth Industrial Revolution	Dr. Olaf Hahn, Chief Executive Officer, Education Sub-Saharan Africa (ESSA)
1550-1600	Interventions and Recommendations from the Ministers	Prof. Kwabena Frimpong Boateng: Minister of Environment, Science, Technology and Innovation, Ghana
1600-1630	Discussions	ALL
1630-1700	Recommendations and Conclusions	Dr. Matthew Opoku Prempeh, Minister of Education, Ghana
1700-1900	<b>Health Break</b>	
1900-2100	Dinner for Ministers, Vice Chancellors and other invited guests, including guest addresses by: <ul style="list-style-type: none"> <li>1. Hon. Yaw Osafo-Marfo, Senior Minister, Ghana</li> <li>2. Madam Leymah Roberta Gbowee, 2011 Nobel Peace Prize Laureate &amp; Founder/President, Gbowee Peace, Foundation Africa</li> </ul>	University of Cape Coast

**Table 3: Draft Programme for the 18<sup>th</sup> RUFORUM Board Meeting, 5<sup>th</sup> December 2019**

Day	Event
10.00-10.05	Prayers (in silence)
10.05-10.10	Record of Members Present and apologies
10.10-10.15	Procedural issues
10.15-10.25	Adoption of the Agenda
10.25-10.35	Welcome remarks by the Vice Chancellor-University of Cape Coast
10.35-10.45	Communication from the Chair
10.45-11.15	Minutes and Actions from the 17 <sup>th</sup> RUFORUM Board Meeting held in Nairobi, Kenya
11.15-11.30	Report of the Board Executive Committee on Activities and Actions on behalf of the Board since the October, 2018 Board Meeting in Nairobi, Kenya
11.30-11.40	Review of the 2018/19 Financial report and budget proposal for 2019/20
11.40-11.50	Review of the External Auditor's report for 2018/19
11.50-12.00	Recommendation for the appointment of the 2019/20 External Auditor
12.00 -12.20	Update on the implementation of the Graduate Teaching Assistantship (GTA) Programme
12.20-12.40	Proposed regional initiatives and feedback from the Vice Chancellors/Rectors/Presidents/Principals
12.40-13.00	Update on the RUFORUM Charter

13.00-13.30	Election of new RUFORUM Vice Board Chair
13.30-13.40	Statement by Partners
13.40-13.50	Emerging issues
	a. Admission of New member Universities
	b. Venues/updates for the 2020, 2022, 2023, 2025, 2026, 2028 and 2029 AGMs and 2021, 2024, 2027 and 2030 Triennial Conferences
1400-1500	<b>LUNCH</b>

**Table 5: Programme for the Official AGM Opening, 5<sup>th</sup> December 2019 (afternoon): New Examination Centre**

<p>Session Chair: Prof. George Kanyama-Phiri, RUFORUM Board Chair &amp; Vice Chancellor Lilongwe University of Agriculture &amp; Natural Resources (LUANAR)  Master of Ceremonies: Mrs. Mary Ama Bawa  Session Rapporteurs: Dr. Sylvanus Mensah, Dr. Emanuel Afutu, and Mr. Waswa Moses</p>	
1500-1530	Arrival of Guests /Refreshments
<b>Conference Welcome Remarks</b>	
1530-1540	Ghana National Anthem
1540-1547	Prof. Joseph Ghartey Ampiah, Vice Chancellor, University of Cape Coast , Ghana
1547-1554	Prof. Adipala Ekwamu, Executive Secretary, RUFORUM
1554-1600	Sir. Dr. Sam Jonah, Chancellor, University of Cape Coast, Ghana
<b>Conference Address</b>	
1600-1615	Remarks by Hon. Dr. Matthew Opoku Prempeh, Minister of Education, Republic of Ghana
1615-1625	Remarks by H.E. Josefa Leonel Correia Sacko, Commissioner for Rural Economy and Agriculture at the African Union Commission (TBC)
1625-1640	Remarks by Representative of Visiting Ministers Present: Hon. Dr. Itah Kandjii-Murangi, Minister of Higher Education, Training and Innovation, Government of Namibia (TBC)
<b>Book Launch</b>	
1640-1700	Prelude to the Launch of Prof. Adipala Ekwamu's Memoirs " <b>The Unfinished Journey</b> ": Megan Lindow, Writer
<b>Recognition Awards</b>	
1700-1730	a. Four outstanding educationists for their long-term service to Africa in Education, Science, Technology, Innovation and Leadership
	b. Government of Ghana for immense contribution to Pan-Africanism and support to higher education development in Africa
<b>Official Opening of AGM Address</b>	
1730-1800	Official Opening of AGM Address: H.E. Nana Addo Dankwa Akufo-Addo, President of the Republic of Ghana
1800-1830	Official Photograph with the H.E. Nana Addo Dankwah Akufo-Addo, President of the Republic of Ghana
1800-1900	Health Break

<b>1900-2130</b>	<b>EVENING FUNCTION by Government of Ghana- Cocktail/Dinner (TBC)</b>
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**Table 6: Programme for the RUFORUM Business Meeting, 6<sup>th</sup> December 2019 (whole day): New Examination Centre**

<b>SESSION 1: RUFORUM ANNUAL GENERAL MEETING</b>	
Venue: New Examinations Centre, University of Cape Coast	
Master of Ceremonies: Mrs. Mildred Asmah, University of Cape Coast	
Session Chair: Prof. George Kanyama-Phiri, RUFORUM Board Chair	
Session Rapporteurs: Dr. Sylvanus Mensah, Mr. Moses Waswa & Emmanuel Okalany, RUFORUM Secretariat	
<b>0830-1030</b>	<b>Part I: Official Opening of the RUFORUM 15<sup>th</sup> Annual General Meeting</b>
	<ol style="list-style-type: none"> <li>1) Welcome Remarks by Prof. Joseph Ghartey Ampiah, Vice Chancellor, University Cape Coast, Ghana</li> <li>2) Remarks by Prof. Adipala Ekwamu, Executive Secretary, RUFORUM</li> <li>3) Remarks by Prof. In-Bok LEE, Director General, Institute of Green Bio Science and Technology, Seoul National University</li> <li>4) Remarks by Dr Abebe Haile-Gabriel, FAO Assistant Director General and Regional Representative for Africa</li> <li>5) Remarks by Prof. Tanko Mouhamado, CEO BRIDGIN Foundation</li> <li>6) Official Opening Address by Prof. Kwabena Frimpong Boateng, Minister of Environment, Science, Technology and Innovation, Government of Ghana</li> <li>7) Key Note address by Prof. Amon Murwira, Minister of Higher and Tertiary Education, Science and Technology Development, Zimbabwe: Towards revitalizing roles of universities in Zimbabwe</li> <li>8) Vote of Thanks by Prof. Ebenezer Oduro Owusu, Vice Chancellor, University of Ghana, Legon</li> </ol>
<b>1030-1100</b>	<b>Health break</b>
<b>1100-1230</b>	<b>Part II: Recognition Awards for Achievers to be presented by Prof. Kwabena Frimpong Boateng, Minister of Environment, Science, Technology and Innovation, Government of Ghana</b>
	<ol style="list-style-type: none"> <li>1) Outstanding Upcoming Ghana Young Scientists to be announced by Prof. Gabriel Ayum Teye, Vice Chancellor, University of Development Studies, Ghana</li> <li>2) West African Young Entrepreneurs and Innovators to be announced by Dr. Anthony Egeru, Programme Manager, Training and Community Development, RUFORUM Secretariat</li> </ol>
<b>1300-1420</b>	<b>Lunch Break</b>
<b>1430-1700</b>	<b>Part III Constitution of RUFORUM Annual General Business Meeting (AGM)</b>
	<ol style="list-style-type: none"> <li>1) Record of members present and apologies</li> <li>2) Adoption of the Agenda</li> <li>3) Communication from the Chair</li> <li>4) Minutes and Actions from the 14<sup>th</sup> Annual General Meeting</li> </ol>
	<b>PART IV: RUFORUM Annual General Business Meeting (AGM)</b>
	<ol style="list-style-type: none"> <li>1) Presentation of Annual Report by the RUFORUM Secretariat: Dr. Florence Nakayiwa Mayega, Deputy Executive Secretary responsible for Planning, Resource Mobilization &amp; Management, RUFORUM Secretariat</li> <li>2) Presentation of the 2018/2019 Financial Report and 2019/2020 Budget Proposal: Ms. Judith Nakyobe, Finance &amp; Administration Manager, RUFORUM Secretariat</li> <li>3) Discussion on the Secretariat reports</li> <li>4) Report by the External Auditor: PKF</li> <li>5) Discussion on External Audit Report</li> <li>6) Appointment of 2019/2020 External Auditor</li> <li>7) Venues/updates for the 2020, 2022, 2023, 2025, 2026 and 2028 AGMs and 2021, 2024 and 2027 Triennial Conferences</li> <li>8) Remarks by representative of Development Partners: Shona Bezanson, Head, Scholars Program, Mastercard Foundation</li> <li>9) Business from the Board: Formal Admission of New Member Universities</li> <li>10) Vote of Thanks: Prof. Christine Dranzoa, Vice Chancellor, Muni University, Uganda</li> </ol>

	<p>11) Closing Remarks: Prof George Kanyama Phiri, RUFORUM Board Chair &amp; Vice Chancellor, Lilongwe University of Agriculture &amp; Natural Resources, Malawi</p>
1830-1900	<b>Free Space</b>
1930-2230	<p><b>Evening function: Closing Dinner hosted by Government of Ghana/UCC</b></p> <ul style="list-style-type: none"> <li>a. Thank you by RUFORUM Executive Secretary: Prof. Adipala Ekwamu</li> <li>b. Greetings from Dr Bharati K Patel, formerly with the Rockefeller Foundation</li> <li>c. Farewell remarks by Vice Chancellor, University of Cape Coast: Prof. Joseph Ghartey Ampiah</li> </ul>